

MEETING MINUTES

Name of Foundation: Education Foundation Charter Board of Trustees
Board Meeting: Tuesday, October 24, 2017
School(s): Canoe Creek Charter Academy
 PM Wells Charter Academy
 Bellalago Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
10.24.17	8:18 a.m.	9:37 a.m.	12.05.17	8:00 a.m.	K. Robertson
Meeting Location:					
Education Foundation Office: 2310 New Beginnings Road, Kissimmee, FL 34744					

Attended by:	
Board Members: Dr. George Gant, Vice-Chair April Fisher, Trustee (Financial Liaison) Jo Thacker, Trustee Absent: Pete Edwards, Chairman Veronica Malolos, Trustee	Other Attendees: Pattie Burdick, Charter Liaison, Education Foundation Dr. Sonia Esposito, Exec Director-Charter Schools, Osceola School District, April Williams, Regional Director of Education Tracey Saxon, Principal, Canoe Creek Charter Alan Ramos, Principal, PM Wells Charter Dr. Jonathan Rasmussen, Principal, Bellalago Academy Angela Barner, Senior Account, Osceola School District Kerrian Robertson, Governing Board Manager, CSUSA Debbie Von Behren, VP of Strategy, CSUSA James Hargreaves, Sr. Manager of Grants, CSUSA Lianne Morton, Manager of FP&A, CSUSA Joe Krusick, Moss, Krusick & Associates, LLC

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 8:18 a.m. with a Call to Order by Board Vice Chair George Gant. Roll Call was taken and quorum was established.

I. ADMINISTRATIVE

Approval of the Board Meeting Agenda

- The Board reviewed and agreed to the agenda presented for the October 24, 2017 Education Foundation Charter Board of Trustees Meeting. The board meeting agenda was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the charter board meeting agenda of October 24, 2017 as presented to the Education Foundation Charter Board of Trustees, Osceola County. Motion was approved unanimously. (3-0)(2-absent).

Approval of September 26, 2017 Minutes

- The Board reviewed the minutes from the September 26, 2017 Board Meeting. The September 26, 2017 minutes was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the minutes of September 26, 2017 meeting as presented to the Education Foundation Charter Board of Trustees, Osceola County. Motion was approved unanimously. (3-0)(2-absent).

II. BOARD UPDATES – CHAIR

- There were no chairman updates

III. EDUCATION FOUNDATION UPDATES

- Pattie Burdick thanked the board members for completing the required governance training, and announced the Foundation's Golf Tournament that is being held on November 10th. She also informed the board that the Foundation is collecting school supplies for victims of Hurricane Irma. The foundation updates were not a part of the agenda, but was presented and made a part of these minutes.

IV. OLD BUSINESS

- There was no old business to discuss

V. NEW BUSINESS

Approval of Best and Brightest

- The Board reviewed and discussed the best and brightest list of presented for approval, and all questions were answered by the principals. The best and brightest was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the list of best and brightest teacher(s) subject to change due to qualification as presented to the Education Foundation Charter Board of Trustees, Osceola County. Motion was approved unanimously. (3-0)(2-absent).

VI. FINANCIALS

Canoe Creek 2016-17 Audit Report

- The Board reviewed and discussed the Canoe Creek 2016-17 audit report, and all questions were answered by Joe Krusick. The Canoe Creek 2016-17 audit report was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to recommend for approval the Canoe Creek 2016-17 audit report as presented to the Education Foundation Charter Board of Trustees, Osceola County. Motion was approved unanimously. (3-0)(2-absent).

PM Wells 2016-17 Audit Report

- The Board reviewed and discussed the PM Wells 2016-17 audit report, and all questions were answered by Joe Krusick. The PM Wells 2016-17 audit report was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to recommend for approval the PM Wells 2016-17 audit report as presented to the Education Foundation Charter Board of Trustees, Osceola County. Motion was approved unanimously. (3-0)(2-absent).

Bellalago Academy 2016-17 Audit Report

- The Board reviewed and discussed the Bellalago Academy 2016-17 audit report, and all questions were answered by Joe Krusick. The Bellalago Academy 2016-17 audit report was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to recommend for approval the Bellalago Academy 2016-17 audit report as presented to the Education Foundation Charter Board of Trustees, Osceola County. Motion was approved unanimously. (3-0)(2-absent).

VII. CSUSA/SCHOOL REPORTS

School Strategic Plan alignment with Management Agreement

- Alan Ramos shared the school's strategic plan alignment with management agreements, all questions were answered by the Mr. Ramos. The school strategic plan alignment with management agreement was part of the agenda and was made a part of these minutes.

Revised Dashboard

- Alan Ramos explained the revised dashboard to the Board and all questions were answered by Mr. Ramos. The revised dashboard was part of the agenda and was made a part of these minutes.
- Both principal Saxon and Ramos shared their school's enrollment and dashboard presentation with progress monitoring towards 2017-18 goals, all questions were answered by the principals.

VIII. BELLALAGO SCHOOL REPORT

Bellalago Academy School Report

- Principal Jon Rasmussen presented the Bellalago Academy school report. The Bellalago school report was part of the agenda and was made a part of these minutes. The report highlighted:
 - Enrollment of 1330 of a budgeted 1326 as of 10.23.17
 - November 9th – Veteran's Day Assembly

IX. PUBLIC COMMENTS

- The Board took this time to acknowledge and wish Dr. Gant a happy birthday, and to thank him for his many years of service to the board.
- Alan Ramos conveyed to the Board the A/C issues at PM Wells, and explained that the facilities manager will be at the December meeting to present two quotes and a more detailed report of what can be done to rectify the issues. He also asked for the Board to consider the best solution from a budgetary standpoint.
- The Board requested a schedule of repair/replacement of all equipment managed by facilities for both PM Wells and Canoe Creek.

X. ADJOURNMENT

Vice Chairman, George Gant adjourned the Education Foundation Charter Board of Trustee, Osceola County Board Meeting at 9:37 a.m. on October 24, 2017.



George Gant, Vice-Chairman

Date: 12-05-2017