

MEETING MINUTES

Name of Foundation: Education Foundation Charter Board of Trustees

Board Meeting: Tuesday, August 23, 2016

School(s): Canoe Creek Charter Academy

PM Wells Charter Academy

Bellalago Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
08.23.16	9:15 a.m.	10:35 a.m.	9.27.16	9:00 a.m.	K. Robertson
Meeting Location:					
Education Foundation Office, 2310 New Beginnings Road, Suite 118, Kissimmee, FL 34744					

Attended by:	
<p>Board Members: Dr. George Gant, Chairman Pete Edwards, Trustee April Fisher, Trustee Jo Thacker, Trustee Veronica Malolos, Trustee</p>	<p>Other Attendees: Pattie Burdick, Charter Liaison, Education Foundation Dr. Sonia Esposito, Exec Director-Charter Schools, Osceola School District, Osceola County School Board Kathy Carr, Executive Director of The Foundation For Osceola Education, Inc. Rachel Windler-Freitag, Vice President of Education, CSUSA April Williams, Regional Director of Education, CSUSA Julie Ramirez, Principal, Canoe Creek Charter Reagan Hall, Interim-Principal, PM Wells Charter Wendy Honeycutt, Principal, Bellalago Academy Angela Barner, Osceola School District Mark Ninah, Business Analyst Osceola School District Penny Walcott, Manager Financial Planning & Analysis, CSUSA Dominic DeCayette, Senior Financial Analysis, CSUSA Zoie Saunders, Director of Strategy, CSUSA Keisha Smith, Director of Board Governance, CSUSA Kerrian Robertson, Governing Board Manager, CSUSA</p>

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 9:15 a.m. with a Call to Order by Board Chairman Dr. George Gant. Roll Call was done and quorum was established.

I. ADMINISTRATIVE

Approval of June 28, 2016 Minutes

- The board reviewed the minutes from the June 28, 2016 Board Meeting.

MOTION: Motion was made by Jo Thacker and seconded by Pete Edwards to approve the minutes of the June 28, 2016 as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously (5-0).

II. EDUCATION FOUNDATION UPDATES

- The Board discussed the meeting date change for December and agreed to meet on Wednesday, December 14th at 9:00 a.m.

MOTION: Motion was made by Pete Edwards and seconded by Jo Thacker to approve Wednesday, December 14th, 2016 at 9:00 a.m. as the meeting date in December for the Education Foundation Charter Board of Trustee Meeting. Motion was approved unanimously (5-0).

- The Board discussed the need of a Financial Liaison, and appointing April Fisher as the Financial Liaison for the Education Foundation Charter Board of Trustee

MOTION: Motion was made by Jo Thacker and seconded by Pete Edwards to approve April Fisher as the Financial Liaison for the Education Foundation Charter Board of Trustee. Motion was approved unanimously (5-0).

III. BOARD UPDATES – CHAIR

Election of Officers

MOTION: Motion was made by Jo Thacker and seconded by Veronica Malolos to approve Pete Edwards as the Board Chairman for the Education Foundation Charter Board of Trustee. Motion was approved unanimously (5-0).

MOTION: Motion was made by April Fisher and seconded by Veronica Malolos to approve Dr. George Gant as the Vice-Chair for the Education Foundation Charter Board of Trustee. Motion was approved unanimously (4-0, 1 absent).

- The duties of Board Chairman were immediately turned over to Pete Edwards

Appointment of Parent Facilitator

- Canoe Creek
- PM Wells

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve Pattie Burdick as Parent Facilitator for both Canoe Creek Charter and PM Wells Charter as presented to the Education Foundation Charter Board of Trustee. Motion was approved unanimously (5-0).

Updated Board Member Contact Information

- The Board updated their contact information for record keeping

IV. SCHOOL REPORTS

- Principal Julie Ramirez informed the Board of upcoming events for Canoe Creek which included September 29th FSA Parent Night for grades 3 – 8th, and Multicultural Night on November 10th.
- Interim-Principal Reagan Hall informed the Board of upcoming events for PM Wells which included Fall NWEA Testing August 17th thru September 28th; as well as, Title 1 Sensitivity Training on September 28th.
- Principal Wendy Honeycutt informed the Board of Bellalago's hired new Assistant Principal, and January 22nd and 23rd Accreditation Visit from AdvancED.

V. OLD BUSINESS

Update Governing Board Member Role Acknowledgement Form

- The Board reviewed and discussed The Education Foundation Job Description for Governing Board Members. The Form was signed by all but one Board Member, Jo Thacker who was absent at the time of approval.

VI. NEW BUSINESS

2016 – 2017 Board Reporting Initiative

- Ms. Kerrian Robertson presented the 2016-2017 Board Reporting Initiative for the Education Foundation Charter Board of Trustee; all questions were answered by Ms. Robertson

School Attire Policy

- The Board reviewed and discussed the school attire policy for Canoe Creek
- The Board reviewed and discussed the school attire policy for PM Wells

MOTION: Motion was made by Jo Thacker and seconded by Veronica Malolos to approve the School Uniform Policy with amendment to the Policy referencing makeup cannot be disruptive to class, socks could be of any height, and monogrammed pants/shorts should not be a requirement for both Canoe Creek Charter and PM Wells Charter as presented to the Education Foundation Charter Board of Trustee. Motion was approved unanimously (5-0).

VII. FINANCIALS

Canoe Creek Charter FY15-16 Year End Financials

- Mr. Dominic DeCayette presented the FY15-16 Year End Financials for Canoe Creek Charter, all questions were answered by Mr. DeCayette

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the Canoe Creek FY15-16 Year End Financials as presented to the Education Foundation Charter Board of Trustee. Motion was approved unanimously (5-0).

PM Wells Charter FY15-16 Year End Financials

- Mr. Dominic DeCayette presented the FY15-16 Year End Financials for PM Wells Charter, all questions were answered by Mr. DeCayette

MOTION: Motion was made by Jo Thacker and seconded by Veronica Malolos to approve the PM Wells FY15-16 Year End Financials as presented to the Education Foundation Charter Board of Trustee. Motion was approved unanimously (5-0).

Bellalago FY15-16 Budget Amendment #3

- Ms. Angela Barner presented the FY15-16 Budget Amendment #3 for Bellalago Academy, all questions were answered by Ms. Barner

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the Bellalago FY15-16 Budget Amendment #3 as presented to the Education Foundation Charter Board of Trustee. Motion was approved unanimously (5-0).

Bellalago FY16-17 Final Budget

- Ms. Angela Barner presented the FY16-17 Final Budget for Bellalago Academy, all questions were answered by Ms. Barner

MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the Bellalago FY16-17 Final Budget as presented to the Education Foundation Charter Board of Trustee. Motion was approved unanimously (5-0).

VIII. PUBLIC COMMENTS

- There were no public comments at this time.

IX. ADJOURNMENT

Chairman Pete Edwards Adjourned the Education Foundation Charter Board of Trustee Meeting on Tuesday, August 23, 2016 at 10:35 a.m.



Pete Edwards, Chairman

Date: SEPT 27, 2016