

MEETING MINUTES

Name of Foundation: Education Foundation Charter Board of Trustees
Board Meeting: Wednesday, July 26, 2017
School(s): Canoe Creek Charter Academy
 PM Wells Charter Academy
 Bellalago Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
07.26.17	8:01 a.m.	10:06 a.m.	08.29.17	8:00 a.m.	K. Robertson
Meeting Location:					
Education Foundation Office: 2310 New Beginnings Road, Kissimmee, FL 34744					

Attended by:	
Board Members: Dr. George Gant, Vice-Chair April Fisher, Trustee (Financial Liaison) Veronica Malolos, Trustee Pete Edwards, Chairman Jo Thacker, Trustee Absent: Jo Thacker left at 9:40a	Other Attendees: Pattie Burdick, Charter Liaison, Education Foundation Dr. Sonia Esposito, Exec Director-Charter Schools, Osceola School District, April Williams, Regional Director of Education Tracey Saxon, Principal, Canoe Creek Charter Alan Ramos, Principal, PM Wells Charter Marisa Diaz, AP, PM Wells Charter Dr. Jonathan Rasmussen, Principal, Bellalago Academy Angela Barner, Senior Accountant, Osceola School District Myrna Laine-Hyppolite, VP of FP&A, CSUSA Deborah Montella, VP of Marketing, CSUSA Zoie Saunders, VP of Strategic Planning, CSUSA Kerrian Robertson, Governing Board Manager, CSUSA Anjanie Sukhai, Sr. Financial Analyst, CSUSA David Dubbin, Director of FP&A, CSUSA Lianne Morton, Manager of FP&A, CSUSA Dan Cappola, Facilities, CSUSA Terry Hossack, Facilities, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 8:01 a.m. with a Call to Order by Board Chair Pete Edwards. Roll Call was taken and quorum was established.

I. ADMINISTRATIVE

Approval of the Board Meeting Agenda

- The Board reviewed and agreed to the agenda presented for the July 26, 2017 Education Foundation Charter Board of Trustees Meeting

Approval of May 23, 2017 Minutes

- The Board reviewed the minutes from the May 23, 2017 Board Meeting

MOTION: Motion was made by George Gant and seconded by Veronica Malolos to approve the minutes of May 23, 2017 meeting as presented to the Education Foundation Charter Board of Trustees, Osceola County. Motion was approved unanimously. (5-0).

II. BOARD UPDATES – CHAIR

- Chairman Pete Edwards and Board expressed their congratulations and appreciation of CSUSA for supporting the schools in their efforts and achievement of a B Letter Grade for Canoe Creek and PM Wells.

III. EDUCATION FOUNDATION UPDATES

Approval of 2017-18 Board Meeting Calendar

- The Board discussed their 2017-18 Board Meeting Calendar.

MOTION: Motion was made by Jo Thacker and seconded by Veronica Malolos to accept the 2017-18 Board Meeting Calendar as discussed at the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (5-0).

IV. CSUSA/SCHOOL REPORTS

Year in Review/School Progress Report

- Zoie Saunders explained that the principals from Canoe Creek and PM Wells will present the year in review and school progress reports for both schools.
- Principal Ramos introduced Marisa Diaz as the new Assistant Principal for PM Wells, and explained that she is also certified in Math.
- Both Principal Ramos and Saxon gave a comprehensive report on the schools' academic gains which resulted in both schools achieving a letter grade of a B. They also highlighted:
 - Updated enrollment results
 - Staff/Parent survey results
- April Williams informed the Board that the staff of Canoe Creek and PM Wells received a non-recurring grade recovery bonus for achieving a letter of a B. She also explained that all returning teachers received a salary increase for the 2017-18 academic year.

Marketing Report

- Deborah Montella presented the marketing report for both Canoe Creek and PM Wells; all questions were answered by Ms. Montella.

V. BELLALAGO SCHOOL REPORT

Bellalago Academy School Report

- Principal Rasmussen presented the end of year school report for Bellalago which highlighted:
 - Enrollment of 1259 of a budgeted 1326
 - The hiring of 10 new teachers
 - August events and activities

VI. FINANCIALS

CSUSA End of Year 2016-17 Financials for Canoe Creek

- Anjanie Sukhai presented the CSUSA End of Year 2016-17 Financials for Canoe Creek Charter Academy, all questions were answered by Ms. Sukhai.

MOTION: Motion was made by April Fisher and seconded by Veronica Malolos to approve the CSUSA End of Year 2016-17 Financials for Canoe Creek Charter Academy as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).

CSUSA End of Year 2016-17 Financials for PM Wells

- Anjanie Sukhai presented the CSUSA End of Year 2016-17 Financials for PM Wells Charter Academy, all questions were answered by Ms. Sukhai.

MOTION: Motion was made by April Fisher and seconded by Veronica Malolos to approve the CSUSA End of Year 2016-17 Financials for PM Wells Charter Academy as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).

Bellalago 2016-17 Budget Amendment 4

- Angela Barner presented the Bellalago 2016-17 Budget Amendment 4, all questions were answered by Ms. Barner.

MOTION: Motion was made by April Fisher and seconded by Veronica Malolos to approve the Bellalago 2016-17 Budget Amendment 4 as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).

Bellalago End of Year 2016-17 Financial Report

- Angela Barner presented the Bellalago End of Year 2016-17 Financial Report, all questions were answered by Ms. Barner.

MOTION: Motion was made by April Fisher and seconded by Veronica Malolos to approve the Bellalago End of Year 2016-17 Financial Report as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).

VII. OLD BUSINESS

- There was no old business to discuss.

VIII. NEW BUSINESS

- There was no new business to discuss.

IX. PUBLIC COMMENTS

- There were no public comments.

X. ADJOURNMENT

Chairman, Pete Edwards adjourned the Education Foundation Charter Board of Trustee, Osceola County Board Meeting at 10:06 a.m. on July 26, 2017.

A handwritten signature in black ink that reads "Pete Edwards". The signature is written in a cursive style with a large, looping initial "P".

Pete Edwards, Chairman

Date: Aug 29, 2017