

## MEETING MINUTES

**Name of Foundation:** Education Foundation Charter Board of Trustees  
**Board Meeting:** Monday, April 24, 2017  
**School(s):** Canoe Creek Charter Academy  
 PM Wells Charter Academy  
 Bellalago Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
04.24.17	8:03 a.m.	9:52 a.m.	05.23.17	8:00 a.m.	K. Robertson
<b>Meeting Location:</b>					
Education Foundation Office: 2310 New Beginnings Road, Kissimmee, FL 34744					

<b>Attended by:</b>	
<p><b>Board Members:</b>            Dr. George Gant, Vice-Chair            April Fisher, Trustee (Financial Liaison)            Jo Thacker, Trustee            Veronica Malolos, Trustee</p> <p><b>Absent:</b>            Pete Edwards, Chairman</p>	<p><b>Other Attendees:</b>            Kathy Carr, Executive Director, Education Foundation            Pattie Burdick, Charter Liaison, Education Foundation            Dr. Sonia Esposito, Exec Director-Charter Schools, Osceola School District, Osceola county School Board            Debbie Von Behren, EVP of Strategic Planning, CSUSA            Tracey Saxon, Principal, Canoe Creek Charter            Julie Ramirez, Principal, Canoe Creek Charter            Reagan Hall, Principal, PM Wells Charter            Miriam Tirado, AP, PM Wells Charter            Wendy Honeycutt, Principal, Bellalago Academy            Jonathan Rasmussen, Principal, Bellalago Academy            Angela Barner, Senior Accountant, Osceola School District            Mark Ninah, Business Analyst, Osceola School District            Kerrian Robertson, Governing Board Manager, CSUSA            Lisanne Morton, Manager of FP&amp;A, CSUSA            Anjanie Sukhai, Financial Analyst, CSUSA            David Dubbin, Director of FP&amp;A, CSUSA            Jay Wheeler – Foundation of Osceola Education Board Member</p>

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 8:03 a.m. with a Call to Order by Board Vice-Chairman George Gant. Roll Call was taken and quorum was established.

#### **I. ADMINISTRATIVE**

##### Approval of the Board Meeting Agenda

- The Board reviewed and agreed to the agenda presented for the April 24, 2017 Education Foundation Charter Board of Trustees Meeting.

**MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the April 24<sup>th</sup> agenda as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).**

Approval of March 28, 2017 Minutes

- The Board reviewed the minutes from the March 28, 2017 Board Meeting.

**MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the minutes of March 28, 2017 as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).**

**II. BOARD UPDATES – CHAIR**

- There were no chairman updates

**III. EDUCATION FOUNDATION UPDATES**

- Pattie Burdick informed the Board that PM Wells' Management Agreement with CSUSA is due for automatic renewal on June 30, 2017, and that she would like the Board to evaluate the agreement as it pertains to PM Wells' performance. The Board discussed amending the current agreement to put in place a yearly renewal instead of a five-year term. They also discussed the possibility of a performance and incentive based contract, and the need to revise the outdated FCAT state accountability. The Board will convene a workshop to discuss the current Management Agreement on May 4<sup>th</sup> at 8:30a. at the ED. Foundation Office.
- Recommendations were made by Jay Wheeler, Board Member of the Foundation of Osceola Education to have a performance and incentive based management agreement or one tied to performance based on Math, Reading, and Science with incentives.
- Ms. Burdick also handed out next year's board calendar for the board members to review and vote on next month. She also informed Jo Thacker and Veronica Malolos that their Governance Training is due for renewal October 2017.

**IV. CSUSA/SCHOOL REPORTS**

School Progress Report

- The Schools' Progress Reports for Canoe Creek and PM Wells included financial updates and enrollment of 576 students of a budgeted 638 for Canoe Creek and 698 students of a budgeted 850 for PM Wells. Each principal provided updates on upcoming events at schools.

CSUSA/School Strategic Initiatives

- Debbie Von Behren presented the CSUSA Strategic Initiatives, and all questions were answered by Ms. Von Behren.
- Principals Ramirez and Saxon presented the Strategic Initiatives for Canoe Creek Charter Academy, all questions were answered by both principals.
- Principal Hall presented the Strategic Initiatives for PM Wells Charter Academy, all questions were answered by Principal Hall.
- Jay Wheeler requested an update on CSUSA's plan for the role of Chief Academic Officer. This was taken back as an action item.

**V. BELLALAGO SCHOOL REPORT**

Bellalago Academy School Report

- Principal Honeycutt presented the report which highlighting enrollment of 1320 students of a budgeted 1269. Upcoming events include May 9<sup>th</sup> – National Junior Honor Society Induction Ceremony and May 16<sup>th</sup> – Science Family Night.

## **VI. FINANCIALS**

### CSUSA FY16-17 Budget Amendment for Canoe Creek/PM Wells

- Lianne Morton presented the CSUSA Budget Amendment for Canoe Creek Charter Academy, all questions were answered by Ms. Morton.

**MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the CSUSA FY16-17 Budget Amendment for Canoe Creek Charter Academy as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).**

- Lianne Morton presented the CSUSA FY 16-17 Budget Amendment for PM Wells Charter Academy, all questions were answered by Ms. Morton.

**MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the CSUSA FY16-17 Budget Amendment for PM Wells Charter Academy as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).**

### CSUSA Q3 Financial Report for Canoe Creek/PM Wells

- Lianne Morton presented the CSUSA Q3 Financial Report for Canoe Creek Charter Academy, all questions were answered by Ms. Morton.

**MOTION: Motion was made by Jo Thacker and seconded by Veronica Malolos to approve the CSUSA Q3 Financial Report for Canoe Creek Charter Academy as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).**

- Lianne Morton presented the CSUSA Q3 Financial Report for PM Wells Charter Academy, all questions were answered by Ms. Morton.

**MOTION: Motion was made by Jo Thacker and seconded by Veronica Malolos to approve the CSUSA Q3 Financial Report Charter Academy as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).**

### Bellalago Budget Amendment #3

- Angela Barner presented the Bellalago Budget Amendment #3, all questions were answered by Ms. Barner.

**MOTION: Motion was made by Jo Thacker and seconded by April Fisher to approve the Bellalago Budget Amendment #3 as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).**

### Bellalago Q3 Financial Report

- Angela Barner presented the Bellalago Q3 Financial Report, all questions were answered by Ms. Barner.

**MOTION: Motion was made by April Fisher and seconded by Jo Thacker to approve the Bellalago Q3 Financial Report as presented to the Education Foundation Charter Board of Trustees, Osceola County Meeting. Motion was approved unanimously. (4-0)(1-absent).**

**VII. OLD BUSINESS**

- There was no old business to discuss.

**VIII. NEW BUSINESS**

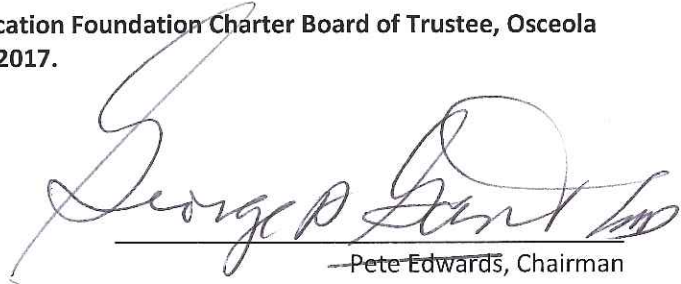
- There was no new business to discuss.

**IX. PUBLIC COMMENTS**

- There were no public comments.

**X. ADJOURNMENT**

Vice-Chairman, George Gant adjourned the Education Foundation Charter Board of Trustee, Osceola County Board Meeting at 9:52 a.m. on April 24, 2017.



George P. Gant  
—Pete Edwards, Chairman

Date: 5.23.17