

MEETING MINUTES

Name of Foundation: Education Foundation Charter Board of Trustees
Board Meeting Date: March 24, 2026

School(s): Bellalago Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
March 24, 2026	9:00am	9:57am	April 28, 2026	9:00 am	Savannah Bellovin
Meeting Location:					
Location: 2310 New Beginnings Road, Kissimmee, FL as well as via Zoom as publicized on the Public Notice.					
Attended by:					
Charter Board Members (in person): Catherine (Kay) White, Trustee Chad Jones, Trustee Jason Allen, Trustee Mike Steigerwald, Chair			Other Attendees: Kerry Avery, Executive Director, Education Foundation (in person) Savannah Bellovin, Project Manager, Education Foundation (in person) Kathy Ejniuoi, Program Director, Education Foundation (virtually) Melanie Cleveland, Bellalago Principal (virtually) Angela Barner, SDOC Director of Finance – Bellalago (virtually) Jennie Gil De Lamadrid, SDOC (virtually)		
Virtual:					
Absent:					

I. WELCOME

Call to Order

- Pursuant to public notice, the meeting commenced at 9:00am with a call to order by Mr. Steigerwald. Roll call was taken, and quorum was established.

Meeting Minutes

- The Board reviewed, discussed, and approved the meeting minutes from the January 27, 2026 Charter Board of Trustees meeting.

MOTION: Motion was made by Kay White and seconded by Chad Jones to approve the January 27, 2026 Charter Board of Trustees Meeting Minutes, as presented. Motion was approved unanimously. (4-0,0)

II. BOARD UPDATES – CHAIR MIKE STEIGERWALD AND KERRY AVERY, EDUCATION FOUNDATION

- **2025-26 Adjusted Meeting Schedule**
- **2026-27 Proposed Meeting Schedule**
- The 2025-26 Adjusted Meeting Schedule was presented to the trustees. Ms. Avery explained that now that the board oversees only Bellalago, the trustees had asked to see if a quarterly schedule was possible. She shared the team has worked closely with Ms. Barner to identify when important deadlines needed to be met along with the state and district requirements. After reviewing all of this, we came up with the adjusted schedule of meetings during the months of July, August, October, January, and April. The 2026-27 Proposed Meeting Schedule was presented to the board to reflect the new schedule moving forward into the next school year. The trustees discussed combining the July and August meeting and rescheduling for August 11th.

MOTION: Motion was made by Chad Jones and seconded by Jason Allen to approve the 2025- 26 Adjusted Meeting Schedule and the 2026-27 Proposed Meeting Schedule, which the change to combine the July and August meetings, and schedule one for August 11, 2026. Motion was approved unanimously. (4-0,0)

- Later on in the meeting, based on the concerns of enrollment for next school year, the trustees elected to maintain the proposed July but do a workshop format, and hold the usual August meeting. Revise the proposed schedule to the original presented

MOTION: Motion was made by Chad Jones and seconded by Jason Allen to approve the 2026-27 Proposed Meeting Schedule, as originally presented. Motion was approved unanimously. (4-0,0)

SCHOOL REPORTS

Bellalago Charter Academy

- **Monthly School Report** – Principal Cleveland highlighted the 3rd quarter grades update, school goals and progress, and communications updates. She also detailed some of the Mid-Year State of the School Data and how it is aligned with their goals. Principal Cleveland did note that there are some slight concerns with the Students with Disabilities with the transition to the hub model, and some of the instruction time lost in the first quarter. She remains optimistic about the end of year data but does understand that it would be realistic to see some decline due to the transition.
 - **Out of Field Report** – The Out of Field Report was presented to the trustees for their review and discussion.
- **Bellalago Financial Reports**
 - **January 2026 Monthly Financial Report** – Ms. Barner presented the January 2026 Financial Report for Bellalago Charter Academy. Ms. Barner reviewed the balance sheet and the statement of revenue, expenditures, and changes in fund balance. She highlighted updates to the general fund, including changes in revenue, expenditures, and the ending fund balance.
 - **January 2026 Budget Report by Project** – Ms. Barner explained this is a report to provide the monthly financial information in a more understandable layout. This item does not require trustee approval.
 - **January 2026 Grants Summary** – Ms. Barner presented the grants summary for January 2026 to the trustees for their review and discussion.
 - **February 2026 Monthly Financial Report** – Ms. Barner presented the February 2026 Financial Report for Bellalago Charter Academy. Ms. Barner reviewed the balance sheet and the statement of revenue, expenditures, and changes in fund balance. She highlighted updates to the general fund, including changes in revenue, expenditures, and the ending fund balance.

- **February 2026 Budget Report by Project** – Ms. Barner explained this is a report to provide the monthly financial information in a more understandable layout. This item does not require trustee approval.
- **February 2026 Grants Summary** – Ms. Barner presented the grants summary for February 2026 to the trustees for their review and discussion.
- **Bellalago Presents to the Board**
 - **2025-26 Budget Amendment** – Ms. Barner shared that this amendment reflects the October FTE changes. The original budget was based on an enrollment of 1,090, and the updated amendment reflects a revised enrollment of 1,026. Revenues and expenditures have been adjusted downward accordingly to account for the reduced funding. Ms. Barner also detailed the number of instructional and non-instructional positions.
 - **Annual Enrollment Capacity 2026-27** – Ms. Barner shared that this item is required to be submitted to the school district to provide a projected capacity for serving students for the following school year. She noted that the capacity would be 1,312 students.

MOTION: Motion was made by Jason Allen and seconded by Chad Jones to approve the January 2026 and February 2026 Financial Reports, as presented. Motion was approved unanimously. (4-0,0)

MOTION: Motion was made by Jason Allen and seconded by Kay White to approve the 2025-26 Budget Amendment, as presented. Motion was approved unanimously. (4-0,0)

MOTION: Motion was made by Kay White and seconded by Chad Jones to approve the Annual Enrollment Capacity 2026-27, as presented. Motion was approved unanimously. (4-0,0)

III. OLD BUSINESS

- There were no items to discuss.

IV. NEW BUSINESS

- Ms. Barner shared her concerns to the initial FTE projections for next school year for Bellalago. She noted the were giving estimates of less than 1,000 students. She shared she is very concerned about this as the school will have to break into the reserve funding to balance the budget. She asked the board to be aware and to start thinking about what will happen if the enrollment continues to decline.

V. PUBLIC COMMENT

- There were no public comments.

VI. ADJOURNMENT

- A motion for adjournment was made by Jason Allen and seconded by Kay White. The meeting was adjourned at 9:57am.


Mike Steigerwald, Chair

Date: 4/28/26