

2025 DISBURSEMENT FORM



2310 New Beginnings Road, Suite 118
Kissimmee, FL 34744
Phone: 407-870-4855

Last Name	First Name	MI	Student College ID#
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Street Address	City	State	Zip
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Phone Number	Email Address
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Name of College/University/Technical School you will be attending

Address of Financial Office of College/University/Technical School
(include street address, city, state, zip)

Date you plan to start school	Phone number of Financial Office
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A copy of your class schedule or proof of enrollment must be attached. Without proof of enrollment and this form, the Education Foundation cannot send any funds to the college/university/technical school.

For internal use only

Thank you note: _____

SS: _____

JE/QB: _____

Letter: _____



Dear Scholarship Recipient,

Congratulations on your scholarship award!

Prior to the release of any scholarship funds, we **must** receive the following:

1. Thank you note written to your scholarship donor
2. Completed Disbursement Form
3. Class schedule or proof of enrollment

You can submit these documents via:

- ✓ Mail
- ✓ Drop off at our office
Mon-Thurs 8:00 am – 4:30 pm
Address listed on the reverse side

You have from **May 1, 2025 through April 30, 2026** to submit your scholarship documentation. Failure to submit your scholarship documentation by April 30, 2026, will result in your scholarship being forfeited.

We will start disbursements in **July 2025**; and it can take up to 4-6 weeks for the scholarship funds to appear in your account. These funds will appear in your account as “Foundation Scholarship”.

If you have any questions, please contact:

Leigh Anne Albertini
Scholarship Manager
Leigh.Albertini@osceolaschools.net
407-518-2925