

MEETING MINUTES

Name of Foundation: Education Foundation Charter Board of Trustees
Board Meeting Date: October 28, 2025

School(s): Bellalago Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
October 28, 2025	9:00am	9:15am	October 28, 2025	9:00 am	Savannah Bellovin
Meeting Location:					
Location: 2310 New Beginnings Road, Kissimmee, FL as well as via Zoom as publicized on the Public Notice.					
Attended by:					
Charter Board Members (in person): Catherine (Kay) White, Trustee Chad Jones, Trustee Jason Allen, Trustee Virtual: Absent: Mike Steigerwald, Chair Kerry Avery, Executive Director, Education Foundation Maria Suriel, Finance Director, Education Foundation Kathy Ejnui, Program Director, Education Foundation		Other Attendees: Savannah Bellovin, Project Manager, Education Foundation (in person) Melanie Cleveland, Bellalago Principal (virtually) Angela Barner, SDOC Director of Finance – Bellalago (virtually) Debra Bele, SDOC (virtually)			

I. WELCOME

Call to Order

- Pursuant to public notice, the meeting commenced at 9:00am with a call to order by Mr. Chad Jones, in Mr. Steigerwald's absence. Roll call was taken, and quorum was established.

Meeting Minutes

- The Board reviewed, discussed, and approved the meeting minutes from the September 23, 2025 Charter Board of Trustees meeting.

MOTION: Motion was made by Jason Allen and seconded by Kay White to approve the September 23, 2025 Charter Board of Trustees Meeting Minutes, as presented. Motion was approved unanimously. (3-0,1)

II. BOARD UPDATES – CHAIR MIKE STEIGERWALD AND KERRY AVERY, EDUCATION FOUNDATION

- **Final Audits** – Mr. Jones shared the audits came back clean and in good standing. He asked the trustees to review, discuss and accept the audits as presented.
- **November 18th & December 16th Meetings** – Mr. Jones shared these meetings were on the calendar as tentative meetings. He noted last year we held a meeting in the first week of December instead of the regularly scheduled 4th Tuesday. The trustees agreed to move the meeting to December 2nd. Mr. Jones also inquired on if quarterly meetings would be an option since we have just Bellalago now. Ms. Bellovin explained now that the audits are completed, we will be reviewing the calendar but will be working to make sure we meet the state and district deadlines and requirements.

SCHOOL REPORTSBellalago Charter Academy

- **Monthly School Report** – Principal Cleveland was under the weather but asked the trustees if they had any questions regarding their submitted report. Mr. Jones asked if there were any outstanding facilities issues. Principal Cleveland shared the elevator has been fixed and they don't have any other open requests for facilities or maintenance. Trustee Jones asked if there were any other specific challenges related to the ESE students since the last meeting. Principal Cleveland shared there have been some adjustments made including stop signs on gates and they are looking into the costs associated with adding mesh to the chain link fencing to deter climbing. She also noted a full-time behavior tech has started on Monday, and they have been a great help with some of their challenges on campus. Trustee Jones offered to visit the school and provide his professional advice on some ways they could enhance areas affecting student safety.
 - **Out of Field Report** – The Out of Field Report was presented to the trustees for their review and discussion.
- **Bellalago Financial Report**
 - **September 2025 Monthly Financial Report** – Ms. Barner presented the September 2025 Financial Report for Bellalago Charter Academy. Ms. Barner reviewed the balance sheet and the statement of revenue, expenditures, and changes in fund balance. She highlighted updates to the general fund, including changes in revenue, expenditures, and the ending fund balance.
 - **September 2025 Budget Report by Project** – Ms. Barner explained this is a report to provide the monthly financial information in a more understandable layout. This item does not require trustee approval.
 - **September 2025 Grants Summary** – Ms. Barner presented the grants summary for September 2025. This report is for information only and was presented to the trustees for their review and discussion.
- **Bellalago Presents to the Board**
 - There were no additional items presented.

MOTION: Motion was made by Jason Allen and seconded by Kay White to approve the September 2025 Financial Report, as presented. Motion was approved unanimously. (3-0,1)

III. OLD BUSINESS

- There were no items to discuss.

IV. NEW BUSINESS

- There were no items to discuss.

V. PUBLIC COMMENT

- There were no public comments.

VI. ADJOURNMENT

- The meeting was adjourned at 9:15am.

Mike Steigerwald, Chair

Date: _____